

Stella Maris Parish Finance Council Meeting Minutes
November 19, 2011 - 9:00 AM at Sister Bay

Members present: Fr. Dave Ruby, Richard Dannhausen, June Biemeret, Mary Moran, Carol Eaton, Virginia Phelan and Pat Gureski.

Also present: Marv Leppert, Dick Brabson, Jim Jauquet
Excused: Larry Kahlscheur,

1. Introductory Business:

Call to Order – Richard Dannhausen called the meeting to order at 9:05 a.m.

Approval of the Minutes of October 15, 2011 – Approved by Consensus

Agenda additions or subtractions – None.

2. Comments or questions from non council members:

Marv Leppert spoke on the Sister Bay kitchen progress. Since the Sand Piper Restaurant is being discontinued, there are commercial refrigerators and freezers available. The value of the freezer and refrigerators is \$2800. The freezer is \$850, one refrigerator at \$1700 and one at \$1250. An offer of \$1000 for the \$1250 refrigerator was accepted. Other small items such as sheet pans, etc are for sale at \$5 each, etc. Leppert stated that the stove costs about \$5700 and purchasing the refrigerators from the Sand Piper would be a savings. The Sand Piper is putting the disbursement of the items on hold. The question arose what the age of the items are needs to be investigated. Consensus was to investigate on how old the items are before making a purchase and if the costs are within the proposed amounts the purchase can be made.

Mary Moran spoke that the classroom meeting at Baileys Harbor concerned that there are so many people that are against renovating the Baileys Harbor space for classroom space as planned. Alternative sites such as Bjorklund Learning Center could be used instead and it is closer to Gibraltar school.

3. Financial Report: June Biemeret reported the month of October shows \$20,000 down for the year for parish support. June reported overall the month of October revealed a net profit of about \$1200.

Progress is being made on closing the books for the fiscal year July 2010 to June 30 2011. Suggests annual meeting Dec 17 after 4:00 p.m. mass. Father suggested that a week night might be more favorable to meet. Thursday the 15th was decided for 6:00 p.m. at Fish Creek. Annual report is to include the published names of the parishioners from the directory. Parishioners will receive the report the week before the meeting.

There are two checks outstanding before the software use was started.

There is also a \$1000 scholarship check outstanding.

And another for leasing the new copier.

Gureski moved to void the checks that were lost and reissue new checks to the persons to whom they were offered to; Dannhausen seconded. Motion passed.

Software issues June reported she and Jim Slomski attended another session with the Diocese support on the software and progress is being made.

4. Pastors Report - Fr. Ruby reported we received our excess money from the Bishop's Appeal. We will need to make a statement to the parishioners that the support is falling behind the budget. If the situation continues, staff may need to be reduced further.

5. Committee Reports:

Cemetery Committee The sign is ready to be placed in the cemetery at St. Michael's Site.

Stewardship Committee – Nothing

Buildings and Grounds Dick Brabson reported that he looked at Baileys Harbor that there are no smoke alarms in operation. He purchased four smoke alarms for installation.

The tree at Fish Creek can be taken down by commercial contractors.

Carol Eaton clarified that insurance claims that if a tree falls onto another property the insurance for the property owner is responsible for whom the tree falls onto.

Public Service will drop the lines and discontinue the service and then reconnect.

Dick Brabson will get quotes from contractors.

Virginia reported Sister Bay Sodality will donate \$500 towards the replacement of the two evergreens that went down with the wind storm at Sister Bay site.

Friex House well was abandoned. It was mentioned that Door County Soil and Water has a program for cost sharing on well abandonment.

Friex house roof needs replacement at an estimated cost of \$12,000. It is suggested to be done in the spring.

Egg Harbor furnace – Dannhausen has not heard from Eagle Mechanical on the approved projects.

6. Discussion Items:

Parish Projects:

Classroom space Dannhausen is preparing sheets of information for the parishioners to review and make comment on through the planned survey. There were originally three plans to consider. The costs differences were \$40,000, \$65,000 and \$80,000 just for the walls. Fr. Ruby suggested two plans be made available to comment on.

Executive committee is meeting on December 1 and will decide whether the information is ready for the public to view.

Fish Creek parking - a presentation will be handed out the first weekend in December to parishioners.

Parish Office needs –

Sister Bay Kitchen – Dannhausen provided a fact sheet on cost estimates.

Egg Harbor Interior Renovations - Fr. Ruby suggested the group that met concurred that wood flooring would be preferred and painting needs to be done.

Purchase Order Voucher – system is in use. The current system will be watched as to how it is working.

A & F Property Sale - Fr. Ruby sent in the letter for the proposal of the sale of the property to the Diocese and there will be a meeting scheduled in December.

Wagner House - June has been working with the renter on more efficient use of the house during the winter heating season.

8. ACTION ITEMS: Nothing.

9. Coming Events –

Next meeting is scheduled for January 21 at Sister Bay at 9:00 a.m.

Evaluation

Meeting ended at 11:05 a.m. with prayer.

Recorded by Pat Gureski